



Foster Care Transportation Plan Monitoring Review Rubric

This monitoring review rubric will be utilized to assess the compliance of the Foster Care Transportation Plan monitoring program in EMAC. There are a maximum of 100 points. A score of 78 or above will be deemed compliant. Likewise, a score of 77 or below will require the monitoring program to be returned to the LEA for necessary revisions.

Review Information			
LEA Name		Entity ID	
Reviewer Name		Date Reviewed	

Attestation of Foster Care Transportation for Duration of Time in Foster Care			
<p>If transportation to school of origin is necessary to maintain school stability for children in foster care, the LEA, in collaboration with the child welfare agency (CWA), will ensure that said transportation will be provided for the duration of the children's time in foster care.</p> <p>NAME _____</p> <p>SIGNATURE _____</p>			
Criteria	Yes	No	Comments
The LEA attests to ensuring that transportation is provided for children in foster care for the duration of their time in foster care.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Name & signature are provided. (1 point)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section Score:		1	

Transportation During the BID Process
<p>Children in foster care must remain at their school of origin throughout the best interest determination (BID) process. Describe how the LEA, in collaboration with the CWA, will provide, arrange, and fund transportation to the school of origin during the BID process.</p>

Description: (i.e. methods of transportation to use, no or low-cost transportation options considered (e.g., eligibility in another LEA program that is already providing transportation, foster caregiver already contracted to provide transportation, foster caregiver able to provide transportation, public transportation, modification of existing bus routes), LEA internal process to activate transportation, etc.)

Answer: XXXXX will promptly provide, arrange, and fund interim transportation for children in foster care as we collaborate with the Child Welfare Agency (CWA) to institute a child's long-term transportation plan. XXXXX shall transport the student in the same manner as the rest of the students in the school district. Interim transportation should be addressed to ensure that the student in foster care experiences no delays while transportation is being worked out between the parties. If the foster child is receiving transportation through another LEA program (i.e. the child's IEP states that they should receive transportation wherein that transportation is funded through the IDEA Act, etc.), then the student shall be transported through the stated program. If the bus route needs to be altered to meet the needs of the child, the XXXXX will transport the child after modifying the bus route. The XXXXX will ensure that children in foster care will promptly receive transportation to their school of origin in a cost-effective manner and in accordance with section 475 (4)(A) of the Social Security Act (42 U.S.C. 675 (4)(A). The XXXXX will include no or low-cost transportation options. In such an event, the XXXXX will agree to pay for the cost of transportation and will pursue reimbursement from the local CWA for the cost of transportation. The XXXXX will seek a cost sharing agreement with the local CWA for the cost of transportation, to determine methods of transportation to be used, when such methods would be used, as well as procedures to ensure student safety, etc.) If public transportation is deemed necessary for use, the XXXXX (Foster Coordinator) will provide bus vouchers (federally funded) to ensure the foster child has adequate accommodations to meet their transportation needs. In the event of a dispute regarding cost our LEA and local CWA will split the costs 50/50 for transportation fees. Academic Support: Whereas after school tutoring is needed or extracurricular activities are available transportation will be arranged for students in foster care. Timely testing will be administered for 504 Plans/IEP meetings will be arranged in a timely manner to assure any student including those in foster care are receiving access to other LEA programs. Our LEA does not offer an online curriculum however, Class Dojo and Google Classroom are online platforms for communication between instructors and students/guardians for school academic support. Once a BID meeting has been finalized a revision of the necessary transportation plans will be arranged and implemented in a timely manner and discussed with the local CWA & FST.

Criteria	Yes	No	Comments
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Describes how the LEA will recognize & address the immediate need of transportation during the BID process. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how transportation during the BID process differs from transportation after the BID outcome stating that the child will remain in the school of origin. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how the most prompt & cost-effective methods of transportation will be examined (i.e., amendment of current bus routes, transportation already provided through another LEA program eligibility, foster caregiver or safe adult, child welfare agency, public transportation, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lists every possible mode of transportation that the LEA can access (e.g., school bus, small school bus, activity van, third-party vendor, bus passes, etc.). (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how the LEA devises and implements transportation (i.e., is there an internal intake form, a request form to the transportation department, does transportation require approval from other LEA employees, how long does it take from identification of need for transportation & the transportation being provided, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes academic support provided during the implementation of transportation during the BID process (e.g., access to online platform to conduct schoolwork, schoolwork sent home with students, etc.). (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section Score:	21		

Transportation Plan for Children in Foster Care to their School of Origin

Describe how the LEA, in collaboration with the CWA, will provide, arrange, and fund transportation to the school of origin after the BID process.

Description: (This response may include the following: eligibility in another LEA program that is already providing transportation, foster caregiver already contracted to provide transportation, foster caregiver able to provide transportation, public transportation, modification of existing bus routes, LEA internal process to activate transportation, additional considerations, internal forms used, stakeholders involved to execute transportation, sustainability of transportation plan, assurances that children in foster care will not have a

lapse in school attendance at the school of origin, differences between interim transportation & long-term transportation, etc.).

Answer: If transportation to school of origin is necessary to maintain school stability for children in foster care, our LEA, in collaboration with the child welfare agency (CWA), will ensure that said transportation will be provided for the duration of the children's time in foster care. Once the BID outcome/determination has been decided, if an existing bus route exists the child(ren) will utilize the existing route within the school of origin. If transportation is outside of our LEA's jurisdiction or transportation zone for the school of origin, our LEA will work with the child welfare agency to share the cost of such transportation. If it is deemed necessary, our LEA will provide a bus voucher(s) to the child(ren) in foster care to reach the nearest route for the school of origin, within our LEA in collaboration with the child welfare agency. Otherwise the child welfare agency will be responsible for providing transportation to the child(ren) in foster care to be within our LEA's zoning (or) nearest bus route, Our LEA will then provide the necessary transportation to the school of origin. Upon completion of a BID meeting our LEA will make the necessary arrangements for rerouting of buses if needed and or assign a bus within the region the student is residing while in foster care. How Transportation will be provided, Arranged, and Funded. XXXXX will promptly provide, arrange, and fund interim transportation for children in foster care as we collaborate with the Child Welfare Agency (CWA) to institute a child's long-term transportation plan. XXXXX shall transport the student in the same manner as the rest of the students in the school district. Once the BID outcome has been determined transportation will be arranged in the same expeditious manner for the chosen school of origin. Interim transportation should be addressed to ensure that the student in foster care experiences no delays while transportation is being worked out between the parties for the determined school of origin.. If the foster child is receiving transportation through another LEA program (i.e. the child's IEP states that they should receive transportation wherein that transportation is funded through the IDEA Act, etc.), then the student shall be transported through the stated program. If the bus route needs to be altered to meet the needs of the child, the XXXXX will transport the child after modifying the bus route. The XXXXX will ensure that children in foster care will promptly receive transportation to their school of origin in a cost-effective manner and in accordance with section 475 (4)(A) of the Social Security Act (42 U.S.C. 675 (4)(A). The XXXXX will include no or low-cost transportation options. In such an event, the XXXXX will agree to pay for the cost of transportation and will pursue reimbursement from the local CWA for the cost of transportation. The XXXXX will seek a cost sharing agreement with the local CWA for the cost of transportation, to determine methods of transportation to be used, when such methods would be used, as well as procedures to ensure student safety, etc.) If public transportation is deemed

necessary for use, the XXXXX (Foster Coordinator) will provide bus vouchers (federally funded) to ensure the foster child has adequate accommodations to meet their transportation needs. In the event of a dispute regarding cost our LEA and local CWA will split the costs 50/50 for transportation fees. Our LEA will ensure that a child in foster care needing transportation to the school of origin receives such transportation for the duration of the time the child is in foster care. (ESEA section 1112(c)(5) (B). When a child exits foster care, our LEA will continue to prioritize the child's educational stability, consider each child's best interest on a case-by-case basis, and, when possible, make every effort to continue to ensure transportation is provided through the end of the school year, if needed, when remaining in the school of origin would be in the child's best interest. Our LEA will consider the reasonableness of costs incurred for transportation when working with the CWA or Title IV-E agency regarding transportation reimbursement if deemed necessary. Anything inside of a 20 mile radius each way from our LEA will be accommodated by a school bus transportation. Modes of transportation may change at any given time to meet the specific needs of foster care students including but not limited to a school issued van, local public bus, CWA Vehicle, mental health clinic van, and taxis will be used as a last resort when deemed necessary. Costs will be considered by our LEA to make sure we meet a cost-effective resolution to transportation along with the cooperation of our local CWA. Academic Support: Once a BID outcome has been determined if the foster child remains within a school of origin under our LEA we will continue to provide access and transportation to after school tutoring, or flex Fridays if needed, including transportation for extracurricular school activities. Timely testing will be administered for 504 Plans, EL services, & IEP meetings will be arranged in a timely manner to assure any student including those in foster care are receiving access to other LEA programs. Our LEA does not offer an online curriculum however, Class Dojo and Google Classroom are online platforms for communication between instructors and students/guardians for school academic support. Once a BID meeting has been finalized a revision of the necessary transportation plans will be arranged and implemented in a timely manner and discussed with the local CWA & FST.

Criteria	Yes	No	Comments
Describes how the LEA will recognize & address the potential long-term need of transportation after the BID process. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how transportation after the BID outcome stating that the child will remain in the school of origin differs from transportation during the BID process. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Describes how the most prompt & cost-effective methods of transportation will be examined (i.e., amendment of current bus routes, transportation already provided through another LEA program eligibility, foster caregiver or safe adult, child welfare agency, public transportation, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lists every possible mode of transportation that the LEA can access (e.g., school bus, small school bus, activity van, third-party vendor, bus passes, etc.) (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how the LEA devises and implements transportation (i.e., is there an internal intake form, a request form to the transportation department, does transportation require approval from other LEA employees, how long does it take from identification of need for transportation & the transportation being provided, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes academic support provided during the implementation of transportation after the BID process (e.g., access to online platform to conduct schoolwork, schoolwork sent home with students, etc.). (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section Score:	21		

Foster Care Transportation Additional Costs

Describe the circumstances that would trigger the LEA to seek reimbursement from the CWA.

Description: (Detail your LEA's policy to determine when and how the LEA would seek reimbursements from the CWA to provide transportation for children in foster care to their school of origin (i.e. any mileage over/under X miles, any cost over/under X dollars, specific situations, when certain transportation methods are used, how will the reimbursement be collected, etc.)).

Answer: XXXXX will promptly provide, arrange, and fund interim transportation for children in foster care as we collaborate with the Child Welfare Agency (CWA) to institute a child's long-term transportation plan. XXXXX shall transport the student in the same manner as the rest of the students in the school district. Once a long-term transportation plan is set in place our LEA will assume the cost for the transportation within our zoning area to the school of origin. Our LEA ensures that the student(s) in

foster care experiences no delays while transportation costs are being worked out between the parties. If the foster child is receiving transportation through another LEA program (i.e. the child's IEP states that they should receive transportation wherein that transportation is funded through the IDEA Act, etc.), then the student shall be transported through the stated program. If the bus route needs to be altered to meet the needs of the child, the XXXXX will transport the child after modifying the bus route. The XXXXX will ensure that children in foster care will promptly receive transportation to their school of origin in a cost-effective manner and in accordance with section 475 (4)(A) of the Social Security Act (42 U.S.C. 675 (4)(A)). The XXXXX will include no or low-cost transportation options. In such an event, the XXXXX will agree to pay for the cost of transportation and will pursue reimbursement from the local CWA for the cost of transportation. The XXXXX will seek a cost sharing agreement with the local CWA for the cost of transportation, to determine methods of transportation to be used, when such methods would be used, as well as procedures to ensure student safety, etc.) If there are additional costs incurred in providing transportation to the school of origin, our LEA will provide such transportation if (1) the local child welfare agency agrees to reimburse the LEA for the cost of such transp[ortation; (2) the LEA agrees to pay for the cost; of (3) the LEA and local child welfare agency agree to share the cost, (ESEA 1112(c)(5)(B)). Modes of transportation may change or be used at any given time to meet the specific needs of foster care students including but not limited to a school issued van, Local public bus, CWA Vehicle, mental health clinic van, and taxis will be used as a last resort when deemed necessary. Costs will be considered by our LEA to make sure we meet a cost-effective resolution to transportation along with the cooperation of our local CWA. If public transportation is deemed necessary for use, the XXXXX (Foster Coordinator) will provide bus vouchers (federally funded) to ensure the foster child has adequate accommodations to meet their transportation needs. In the event of a dispute regarding cost our LEA and local CWA will split the costs 50/50 for transportation fees. Our LEA will be responsible for am route, the local CWA will be responsible for pm route. Being that the location of our LEA is in a rural area, we have not fully determined many circumstances in which we would seek reimbursement from a CWA aside from the following: If the pick up destination of a foster youth is outside of a 30 mile radius in each direction within our school zoning area. Gas reimbursement will be requested by our LEA from the local CWA. Any fees required for transportation outside of our school zoning area will be the direct responsibility of the local CWA, once the foster care student is in our zoning area we will resume the cost of gas, and provide adequate transportation to the school of origin. If the limit of monthly 30 day vouchers is exhausted for non school transportation. Reimbursement or replacement of the 30 day voucher will be requested by our LEA from the local CWA. If transportation is arranged between our LEA and another LEA to meet the transportation needs of a foster care student, the shared responsibility will be

arranged between the two LEA's, any impending fees not covered will be the responsibility of the local child welfare agency. If the foster care student/guardian violates our Foster Transportation contracts, especially in circumstances when special routes are issued to meet their transportation needs, gas reimbursement of 50% may be requested by our LEA from the CWA. If fees are not met within our M&O, grant funding, and in the event that our LEA M&O funding is exhausted for transportation, gas reimbursement will be requested.

Criteria	Yes	No	Comments
Describes which types of scenarios would cause the LEA to seek reimbursement from the CWA & what rationale was used. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how the transportation would be provided & how reimbursement would be collected. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
List every possible mode of transportation that the LEA can access (e.g., school bus, small school bus, activity van, third-party vendor, bus passes, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of miles that would trigger the LEA to seek reimbursement from the CWA. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of dollars spent that would trigger the LEA to seek reimbursement from the CWA. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Describe the circumstances that would trigger the LEA to solely provide transportation.

Description: Detail your LEA's policy to determine when and how the LEA would solely provide transportation for children in foster care to their school of origin (i.e. any mileage over/under X miles, any cost over/under X dollars, when certain transportation methods are used, specific situations, etc.).

Answer: If an existing bus route exists, the foster care child(ren) will utilize the existing route within the school of origin. If a child resides within 30 miles and has transportation as a related service on his/her IEP, the LEA will provide transportation. The XXXXX will ensure that children in foster care will promptly receive transportation to their school of origin in a cost-effective manner and in accordance with section 475 (4)(A) of the Social Security Act (42 U.S.C. 675 (4)(A). The XXXXX will include no or low-cost transportation options. In such an event, the XXXXX will agree to pay for the cost of transportation and will pursue reimbursement from the local CWA for the cost of

transportation. The XXXXX will seek a cost sharing agreement with the local CWA for the cost of transportation, to determine methods of transportation to be used, when such methods would be used, as well as procedures to ensure student safety, etc.) Modes of transportation may change or be used at any given time to meet the specific need of foster care students including but not limited to using a school issued van, Local public bus, CWA Vehicle, youth shelter vehicle, & mental health clinic/services van; Foster/Guardian personal vehicle, and taxis will be used as a last resort when deemed necessary. Costs will be considered by our LEA to make sure we meet a cost-effective resolution to transportation along with the cooperation of our local CWA. The Every Student Succeeds Act of 2015 (ESSA) requires that school districts and child welfare agencies collaborate to develop and implement clear written procedures governing how transportation will be provided, arranged, and funded to maintain children in foster care in their school of origin, when it's in the child's best interest, during the time students are in foster care. It is our LEA's legal right and responsibility to uphold our duties when it pertains to this Act.

Criteria	Yes	No	Comments
Describes which types of scenarios would cause the LEA to solely provide transportation & what rationale was used. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how the transportation would be solely provided by the LEA. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lists every possible mode of transportation that the LEA can access (e.g., school bus, small school bus, activity van, third-party vendor, bus passes, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of miles that would trigger the LEA to solely provide transportation. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of dollars spent that would trigger the LEA to solely provide transportation. (3 points)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Please be sure to describe if there will be a set number of dollars spent that would trigger the LEA to solely provide transportation.

Describe the circumstances that would trigger the LEA to agree to share the cost with the CWA.

Description: Detail your LEA's policy to determine when and how the LEA would share the cost with the CWA to provide transportation for children in foster care to their school of origin (i.e. any mileage over/under X miles, any cost over/under X dollars, when certain transportation methods are used, specific situations, etc.).

Answer: If transportation is outside of our LEA's jurisdiction, our LEA will work with the child welfare agency to share the cost of such transportation. The CWA will provide transportation to the nearest bus stop within our LEA's zoning area, from there our LEA will resume the transportation responsibilities. If it is deemed necessary, our LEA will provide a bus voucher to the child(ren) in foster care to reach the nearest route for the school of origin, within our LEA in collaboration with the CWA. The Every Student Succeeds Act of 2015 (ESSA) requires that school districts and child welfare agencies collaborate to develop and implement clear written procedures governing how transportation will be provided, arranged, and funded to maintain children in foster care in their school of origin, when it's in the child's best interest, during the time students are in foster care. Modes of transportation may change at any given time to meet the specific need of students including but not limited to using a school issued van, Local public bus, CWA Vehicle, & mental health clinic van; Foster/Guardian personal vehicle, and taxis will be used as a last resort when deemed necessary. Costs will be considered by our LEA to make sure we meet a cost-effective resolution to transportation along with the cooperation of our local CWA. When transportation costs are shared between our LEA and CWA, our LEA will be responsible for am route and the CWA will be responsible for pm route. When deemed necessary an alteration or switch of am/pm routes can be discussed and determined between our LEA and CWA. That is the current arrangement with our local CWA. Anything/fees inside of a 30 mile radius of our LEA's zoning area will be our financial responsibility. Anything/fees outside of a 30 mile radius of our LEA's zoning area will be the financial responsibility of the CWA. For our rural area there have not been any contracts drawn for a cost transportation agreement between our LEA and CWA. Verbal communication has been initiated, and mutual understanding of the transportation responsibilities have always been discussed at length for each individual foster case. The majority if not all fees for transportation have been covered at great lengths by our LEA for foster care students. The XXXXX will seek a cost sharing agreement with the local CWA for the cost of transportation, to determine methods of transportation to be used, when such methods would be used, as well as procedures to ensure student safety, etc.)

Criteria	Yes	No	Comments
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Describes which types of scenarios would cause the LEA to agree to share the cost of transportation with the CWA & what rationale was used. (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes how transportation would be provided when the LEA agrees to share the cost of transportation with the CWA. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Lists every possible mode of transportation that the LEA can access (e.g., school bus, small school bus, activity van, third-party vendor, bus passes, etc.) (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of miles that would trigger the LEA to agree to share the cost of transportation with the CWA. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes if there will be a set number of dollars spent that would trigger the LEA to agree to share the cost of transportation with the CWA. (3 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Describes the nature of the cost-sharing agreement when the LEA agrees to share the cost of transportation with the CWA (i.e. LEA does the AM route and CWA does the PM route, LEA and CWA each agree to provide a set percentage of the transportation, LEA and CWA both agree to pay a certain percentage of the cost of the transportation, are there formalized agreements on paper through a Memorandum of Understanding (MOU) or an Interagency Agreement or any other similar type of document, etc.). (4 points)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section Score:	53		

Foster Care Transportation Plan Public Notice

For the purposes of collaborating with the CWA, the state education agency (SEA), and all foster care education stakeholders, will the approved foster care transportation plan and the contact information for the foster care point of contact be made publicly available on the LEA website?

DATE

NAME

SIGNATURE

Criteria	Yes	No	Comments
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The LEA has or will publicly post their foster care transportation plan.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
The date, name, and signature are provided. (1 point)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Section Score:		1	

Section Score Summary	
Section	Section Score
Attestation of Foster Care Transportation for Duration of Time in Foster Care (Maximum total points - 1)	1
Transportation During the BID Process (Maximum total points - 21)	21
Transportation Plan for Children in Foster Care to their School of Origin (Maximum total points - 21)	21
Foster Care Transportation Additional Costs (Maximum total points - 56)	53
Foster Care Transportation Plan Public Notice (Maximum total points - 1)	1
Total Score (Maximum total points - 100)	97

Monitoring Program Evaluation Results		
(A score of 78 or above will be deemed compliant. A score of 77 or below will be returned to the LEA for necessary revisions.)		
Compliant	Returned	Comments
X		Thank you completing the form. The Foster Care Transportation Plan Monitoring Program will be marked as

		Accepted in the Evaluation Task. Compliance in this task will satisfy the desktop monitoring requirement for the Foster Care Transportation Monitoring Program.
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